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**Government
of South Australia**

South Australian Medical Education and Training Health Advisory Council 2022-23 Annual Report

South Australian Medical Education and Training Health Advisory
Council

Level 5, Citi Centre Building, 11 Hindmarsh Square
PO Box 287 Rundle Mall, ADELAIDE SA 5000

www.samet.org.au

Contact phone number: 8226 7231

Contact email: healthsamet@sa.gov.au

ISSN: 2202-7807 (print)
2204-0129 (online)

Date presented to Minister: 26 September 2023

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To:

Hon Chris Picton MP

Minister for Health and Wellbeing

This annual report will be presented to Parliament to meet the statutory reporting requirements of (*The Public Sector Act 2009* and the *Health Care Act 2008*) and the requirements of Premier and Cabinet Circular *PC013 Annual Reporting*.

This report is verified to be accurate for the purposes of annual reporting to the Parliament of South Australia.

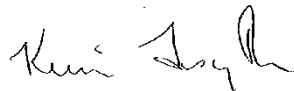
Submitted on behalf of the South Australian Medical Education and Training Health Advisory Council by:

Professor Kevin Forsyth

Presiding Member, SA MET Health Advisory Council

Date: 26/09/2023

Signature:



From the Presiding Member, Professor Kevin Forsyth



SA MET, its Staff, its Council, its Committees, have had a busy and productive year. Being a critical advocate to ensure junior doctor training is of a high standard and fit for purpose underpins all we do. In this regard, I want to thank the many clinical staff who give of their time to supervise and support and educate and train our junior doctors. You do a wonderful job, I am very grateful to you. The staff of SA MET also need special mention. There are not many of them, yet they do their work so expertly and competently, well done team.

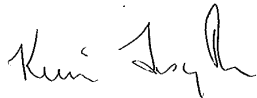
What have been the 'big ticket items' for SA MET this past year? To name a few:

- The bi-national prevocational forum which we hosted in Adelaide. We had more than 400 participants, a full program and a most successful forum. My special thanks to the SA MET team for all the excellent work they did in making this meeting such a success.
- Publishing a guide to bullying and harassment, an operational manual to enable junior doctors to be equipped to know the pathways and procedures should they be needed, and an encouragement to all to treat each other with courtesy and respect at all times.
- Undertaking many accreditation visits and recommendations to better support medical education in our LHNs.
- Making active contributions to the mandated training requirements across SA Health. We will see the benefits of this in the next year.
- Making multiple contributions to the new national prevocational training framework, due to be implemented in 2024. The LHNs will be aware that a number of us have diligently visited all the LHN Boards and Executive Officers to discuss with them the new framework and the requirements for 2024 and beyond. I have been very encouraged by the positive approach from all the LHNs. All want to see their junior doctors supported and well trained.

We are looking forward to hosting the inaugural South Australian Prevocational Medical Excellence Awards to be held 22 September 2023. This will be a great opportunity to showcase and celebrate the excellence in medical education and training across the State.

Thanks also to Penny Boumelha, our outgoing Chair of the Accreditation committee. It is wonderful to welcome Anthony Llewellyn, our new Accreditation Chair. Anthony lives in NSW, is a very experienced medical educator, including being a psychiatrist in practice.

As we embrace the coming year, the biggest challenge will be the new training program for PGY1s. This is a challenge but more importantly, opportunity, opportunity to strengthen and improve what we already do well.

A handwritten signature in black ink, appearing to read 'Kevin Forsyth'.

Professor Kevin Forsyth
SA MET Health Advisory Council

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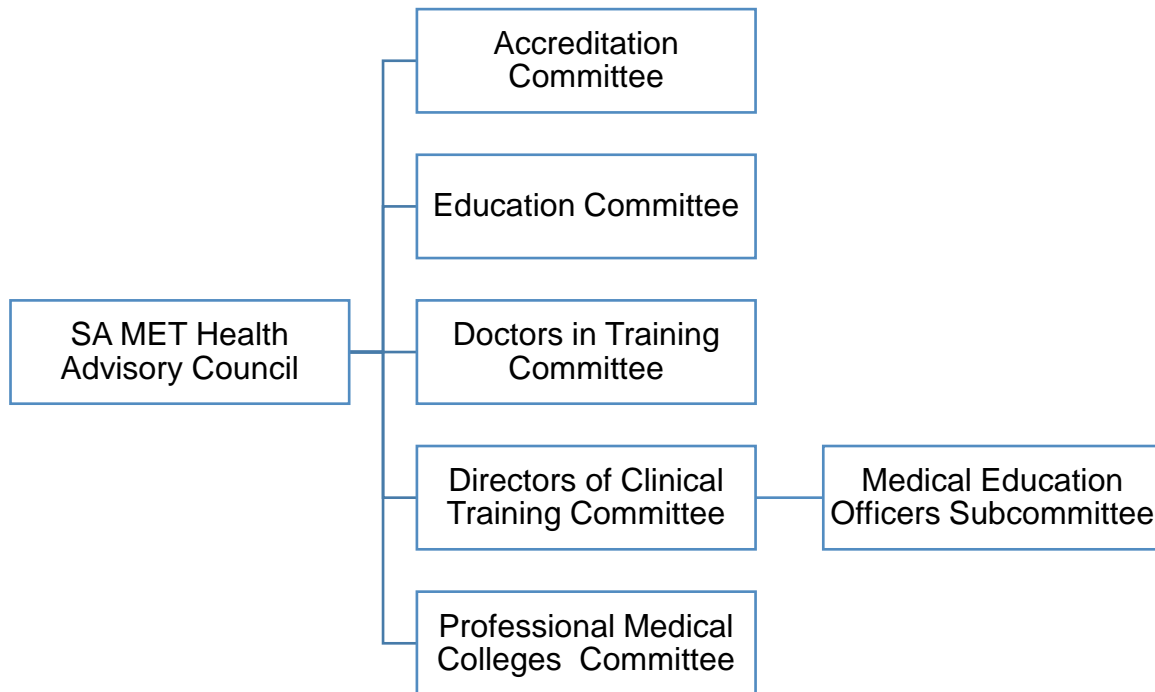
Overview: about the agency

Our strategic focus

Our Purpose	<p>The SA MET Health Advisory Council (the Advisory Council) works towards improving the quality of education, training and welfare for trainee medical officers and undertaking the accreditation and monitoring of postgraduate training posts in South Australia.</p> <p>The structure of the Advisory Council gives it integrating operational and advisory responsibilities for post-graduate medical training. It also provides the ability for the Advisory Council to represent all phases of postgraduate medical education including intern and subsequent prevocational and vocational training. The Advisory Council structure enables rapid and effective integration of on-going developments in education and training, at both local and national levels. In addition, the structure supports a range of objectives and targets from South Australia's Strategic Plan by moving South Australia's health reform agenda forward and being proactive about health workforce needs.</p> <p>The Advisory Council Rules are available: https://www.samet.org.au/committees-and-forums/sa-met-health-advisory-council/sa-met-health-advisory-council-functions/</p>
Our Vision	Enabling medical professionals to provide high quality patient care through integrated, coordinated and structured medical education and training.
Our Values	Advocacy, Collaboration, Compassion, Empowerment, Integrity, Recognition.
Our functions, objectives and deliverables	<ul style="list-style-type: none"> • Provide leadership in postgraduate medical education and training in the State • Provide expert advice to the Minister, the Chief Executive and the Department on matters relating to postgraduate medical education and training, accreditation of medical training and issues surrounding the education and employment of international medical graduates • Identify, evaluate, monitor, promote medical education and training programs for Trainee Medical Officers (TMOs) and their supervisors, in conjunction with key stakeholders • Work with vocational training Colleges to achieve high quality vocational training

	<ul style="list-style-type: none"> • Promote and actively encourage innovation in postgraduate medical training • Undertake the accreditation and monitoring of TMO positions using national and jurisdictional standards with a focus on: <ul style="list-style-type: none"> ○ Accreditation and monitoring of positions for prevocational TMOs ○ Develop training standards and accreditation processes for prevocational TMOs ○ Providing collaborative assistance to specific training colleges in relation to the accreditation of vocational training positions. • Provide advice to the Department, after consulting with stakeholders, on the suitability of TMO positions in the State • Notify the SA Board of the Medical Board of Australia of the Advisory Council's recommendations in relation to accreditation of postgraduate year 1 training positions • Develop linkages and arrangements with accreditation agencies and education providers to: <ul style="list-style-type: none"> ○ Promote a continuum of learning ○ Foster sharing of expertise and information ○ Minimise any duplication of workload on health services that is associated with multiple accreditation agencies and processes • Establish, maintain and promote partnerships with relevant national and jurisdictional organisations • Contribute to a national core competency set for prevocational training and undertake research in relation to education and training pathways, assessment and the needs of international graduates • Receive feedback from TMOs about relevant safety and quality matters and advocate to health services about postgraduate training, health and welfare issues.
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Our organisational structure



The Advisory Council has five committees and one subcommittee to assist with roles and function.

A list of current members is available at:

<https://www.samet.org.au/education-training/about/sa-met-health-advisory-council/membership-and-structure/>

Changes to the agency

During 2022-23 there were no changes to the agency's structure and objectives as a result of internal reviews or machinery of government changes.

Our Minister



Hon Chris Picton MP is the Minister for Health and Wellbeing in South Australia.

The Minister oversees health, wellbeing, mental health, ageing well, substance abuse and suicide prevention.

Our Executive team

Not applicable for the SA MET Health Advisory Council.

Legislation administered by the agency*Health Care Act 2008***Other related agencies (within the Minister's area/s of responsibility)**

- Department for Health and Wellbeing
- Central Adelaide Local Health Network
- Northern Adelaide Local Health Network
- Southern Adelaide Local Health Network
- Women's and Children's Health Network
- Barossa Hills Fleurieu Local Health Network
- Eyre and Far North Local Health Network
- Flinders and Upper North Local Health Network
- Limestone Coast Local Health Network
- Riverland Mallee Coorong Local Health Network
- Yorke and Northern Local Health Network

The agency's performance**Performance at a glance**

Not Applicable

Agency specific objectives and performance

Agency objectives	Indicators	Performance
Transfer of Information Guideline	Ongoing.	<p>The SA MET Education Committee has been actively engaged in reviewing and updating the Transfer of Information Guideline. The guideline assists medical graduates transition into internships successfully.</p> <p>The SA MET Education Committee continues to collaborate with Local Health Networks (LHNs) and Universities to support the transition of new medical graduates into the workplace.</p> <p>LHN and University stakeholders have provided anecdotal feedback, of the quality and usefulness of the Transfer of Information Guideline.</p>
SA Medical Education Interest Group.	Ongoing.	The aim of the SA Medical Education Interest Group (SAMEIG) workshop is to provide an opportunity for attendees to discuss set key objectives and create a supportive and active community who are passionate and skilled in medical education.

		<p>In 2023, SAMEIG held two successful workshops in March and June.</p> <p>The March workshop centred around the National Framework for Prevocational Medical Training being implemented for Postgraduate Year 1 (PGY1) Trainee Medical Officers (TMOs) in 2024 and Entrustable Professional Activities (EPAs).</p> <p>The June workshop provided an opportunity for collaboration with colleagues to strengthen the complex and varied modalities of Aboriginal Health and integration of Aboriginal and Torres Strait Islander Cultural Training into prevocational medical education.</p> <p>The workshop showcased NALHN's Aboriginal Health Internship program being piloted in 2023.</p>
South Australian Prevocational Medical Excellence Awards	In progress.	<p>SAMEIG has been involved in the planning and preparation of the Inaugural South Australian Prevocational Medical Excellence Awards to be held at the InterContinental Hotel on the 22 September 2023.</p> <p>There are two categories for these awards, Debrief of Challenging Cases and Team Culture and Support.</p> <ul style="list-style-type: none"> • The Support and Debrief of Challenging Cases award recognises excellence in the provision of support and debrief for prevocational doctors. • The Team Culture award recognises excellence in the provision of a supportive learning environment for prevocational doctors, by the wider interprofessional team. <p>The SA MET Unit worked with the SA MET Education Committee Chair to ensure that appropriate consideration was given to the composition of the judging panel ensuring that appropriate representation of those involved in prevocational medical education in South Australia.</p> <p>With the exception of the SA MET Unit Health Advisory Council Presiding Member and Education Committee Chair, the judging panel was appointed through an expression of interest process.</p>
Mandatory Training	In progress.	<p>The Mandatory Training Advisory Group (MTAG) has been formed to guide the development of a SA Health Mandatory Training Framework (SAHMTF).</p>

Advisory Group.		The MTAG is currently seeking advice from doctors on the mandatory training modules which should be included in the framework and will then seek further advice on the content and format of individual modules. This advice will be sought from the Health Advisory Council committees, in particular the Education and Doctors in Training Committees.
Australian Medical Council (AMC) National Framework for Prevocational Medical Training.	In progress.	<p>The AMC Framework Implementation Steering Committee was established in 2022, with the purpose of providing harmonisation and support to the LHNs on the implementation of the Australian Medical Council National Framework for Prevocational Medical Training Review from a Statewide perspective.</p> <p>The AMC Framework Implementation Steering Committee has actively engaged with the AMC to provide valuable advice on the development of the e-portfolio system and facilitating implementation for interns and PGY2 TMOs. The AMC Framework will be implemented for PGY1s (Interns) in 2024 and PGY2s in 2025.</p> <p>The revised National Framework will include a record of learning, which is captured in an e-portfolio, expected to be implemented in 2025</p> <p>https://www.amc.org.au/accreditation-and-recognition/assessment-accreditation-prevocational-phase-medical-education/national-framework-for-prevocational-medical-training/</p>
SA MET Accreditation Authority Review.	In progress.	<p>The SA MET Unit is accredited as an Intern Accreditation Authority by the Australian Medical Council (AMC).</p> <p>The AMC completed an assessment of the SA MET's intern accreditation authority work in July 2022.</p> <p>The AMC Directors at their 10 August 2023 meeting resolved:</p> <ul style="list-style-type: none"> • The SA MET Unit substantially meets the domains for assessing accreditation authorities, • The SA MET Unit be accredited as an intern training accreditation authority until 31 March

		<p>2028, subject to satisfactory annual monitoring submission reports to the AMC.</p> <p>The SA MET Accreditation Team successfully completed the accreditation report for three local health networks and one new unit. As a result, two of these local health networks have been re-accredited until 2026, while another one achieved inaugural provisional accreditation for 14 PGY2+ Posts.</p> <p>In 2023, the accreditation team has completed one major LHN re-accreditation visit and have 3 LHN visits scheduled for August.</p>
Accreditation Committee.	In progress.	<p>The SA MET Accreditation Committee has appointed a new chair that will enhance our strategic leadership approach and offers a fresh perspective as we navigate the implementation of the AMC National Framework for Prevocational Training.</p>
Strategic evaluation		<p>The SA MET Accreditation Committee are in process of reviewing accreditation policies, guidelines and templates to support the transition to the AMC National Framework for Prevocational Medical Training.</p>
Accreditation Committee Working Group	In progress.	<p>In October 2022, the Accreditation Committee agreed to establish the SA MET Accreditation Committee Working Group to provide oversight to all aspects of the implementation of the AMC's National Framework for Prevocational Medical Training and support prevocational accreditation activities within the LHNs.</p> <p>The SA MET Accreditation Committee Working Group, through the Chair, will provide reports on progress to the SA MET Accreditation Committee and the SA MET Health Advisory Council.</p> <p>The SA MET Accreditation Committee Working Group will provide their expert knowledge, advice, leadership and guidance on the implementation of the AMCs National Standards and requirements for prevocational (PGY1 and PGY2) training programs and terms.</p> <p>The SA MET Accreditation Committee Working Group will lead the review and implementation of the prevocational accreditation activities, operational functions, policies and procedures to ensure compliance against the AMC National Framework for Prevocational Medical Training.</p>

SA MET Accreditation Standards review.	In progress.	In line with the AMC National Framework for Prevocational Medical Training Review, the SA MET Health Advisory Council is reviewing the SA MET Accreditation Standards.
Accreditation of Intern Training.	Rated effective.	Accreditation processes are completed in required timelines and in line with policy and national requirements. https://www.samet.org.au/prevocationalaccreditation/evaluation/
Ahpra Medical Training Survey	Annual basis.	The Medical Training Survey (MTS) is a national, profession-wide survey of all doctors in training in Australia. It is a confidential way to get national, comparative, profession-wide data to strengthen medical training in Australia. The Advisory Council has been actively involved in promoting the MTS to all doctors in training, and once the reports are released, collating individual LHN data and providing LHN specific reports. This data is then summarised into areas of excellence and areas of improvement for medical education and training. https://medicaltrainingsurvey.gov.au/
Accreditation Committee Terms of Reference.	Annual basis.	The terms of reference are currently under review. Link Accreditation Committee https://www.samet.org.au/about/accreditation-committee/
Preventing and Responding to Bullying, Harassment and Discrimination Guidelines.	Distributed.	Preventing and responding to workplace bullying, harassment and discrimination guide intends to support TMOs and Prevocational Trainee Supervisors and Managers to prevent and respond to workplace bullying, harassment and discrimination in the workplace, by providing resources and supports. The distribution of the guide to LHNs and TMOs was successful, and the feedback received to date has been overwhelmingly positive. TMOs and LHNs found the guide to be highly useful.

ANZ Prevocational Medical Education Forum 2022.	Finalised.	<p>The Advisory Council hosted the ANZ Prevocational Medical Education Forum in Adelaide, 20 - 23 November 2022.</p> <p>The key aims of the Forum were to bring current challenges in medical training to the spotlight with a mixture of robust discussions on many issues affecting medical education and training. The program incorporated presentations from key-note speakers, abstract reviewed sessions and workshops, and a series of panel discussions to round off each day's learnings.</p>
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Corporate performance summary

Not applicable

Employment opportunity programs

Program name	Performance
Staff that support the Council participate in the Department for Health and Wellbeing employment opportunity programs and professional development.	<p>The Department for Health and Wellbeing Annual Report on the SA Health Website highlights key programs available to staff.</p> <p>Refer to: http://www.sahealth.sa.gov.au</p>

Agency performance management and development systems

Performance management and development system	Performance
Staff that support the Council participate in the Department for Health and Wellbeing performance management and development system.	<p>The Department of Health and Wellbeing Annual Report on the SA Health Website highlights key programs available to staff. Refer to: www.sahealth.sa.gov.au</p>

Work health, safety and return to work programs

Not applicable

Executive employment in the agency

Not applicable

Financial performance

Financial performance at a glance

The following is a brief summary of the overall financial position of the agency. The information is unaudited. Full audited financial statements for 2022-2023 are attached to this report.

Statement of Comprehensive Income	2022-23 Budget \$000s	2022-23 Actual \$000s	Variation \$000s	2021-22 Actual \$000s
Total Income	0	0	0	0
Total Expenses	0	0	0	0
Net Result	0	0	0	0
Total Comprehensive Result	0	0	0	0

Statement of Financial Position	2022-23 Budget \$000s	2022-23 Actual \$000s	Variation \$000s	2021-22 Actual \$000s
Current assets	0	0	0	0
Non-current assets	0	0	0	0
Total assets	0	0	0	0
Current liabilities	0	0	0	0
Non-current liabilities	0	0	0	0
Total liabilities	0	0	0	0
Net assets	0	0	0	0
Equity	0	0	0	0

Consultants disclosure

The following is a summary of external consultants that have been engaged by the agency, the nature of work undertaken, and the actual payments made for the work undertaken during the financial year.

Consultancies with a contract value below \$10,000 each

Consultancies	Purpose	\$ Actual payment
All consultancies below \$10,000 each - combined	Nil to report	0

Consultancies with a contract value above \$10,000 each

Consultancies	Purpose	\$ Actual payment
Nil to report	Nil to report	\$ 0
	Total	\$ 0

Data for previous years is available at:

<https://data.sa.gov.au/data/dataset/4160da4e-44f4-4b13-86ed-3160690c536f>

See also the [Consolidated Financial Report of the Department of Treasury and Finance](#) for total value of consultancy contracts across the South Australian Public Sector.

Contractors disclosure

The following is a summary of external contractors that have been engaged by the agency, the nature of work undertaken, and the actual payments made for work undertaken during the financial year.

Contractors with a contract value below \$10,000

Contractors	Purpose	\$ Actual payment
All contractors below \$10,000 each - combined	Various	0

Contractors with a contract value above \$10,000 each

Contractors	Purpose	\$ Actual payment
Nil to report	Nil to report	0
	Total	\$ 0

Data for previous years is available at:

<https://data.sa.gov.au/data/dataset/4160da4e-44f4-4b13-86ed-3160690c536f>

The details of South Australian Government-awarded contracts for goods, services, and works are displayed on the SA Tenders and Contracts website. [View the agency list of contracts.](#)

The website also provides details of [across government contracts.](#)

Other information

Not applicable.

Risk management**Risk and audit at a glance**

Not applicable

Fraud detected in the agency

Category/nature of fraud	Number of instances
Nil to report	

NB: Fraud reported includes actual and reasonably suspected incidents of fraud.

Strategies implemented to control and prevent fraud

All relevant South Australian Government policies and processes are strictly adhered to and monitored. All decisions are made by staff in line with their appropriate level of delegation, in particular relating to finance and human resources.

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/416acd7b-c6db-4657-b36d-80a9d5c88a14>

Public interest disclosure

Number of occasions on which public interest information has been disclosed to a responsible officer of the agency under the *Public Interest Disclosure Act 2018*:

0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/aa5c7ad0-dd16-4e71-8a05-976c7ef4ccb5>

Note: Disclosure of public interest information was previously reported under the *Whistleblowers Protection Act 1993* and repealed by the *Public Interest Disclosure Act 2018* on 1/7/2019.

Reporting required under any other act or regulation

Act or Regulation	Requirement
<i>Health Care Act 2008</i>	Part 4 – Health Advisory Councils Division 3 – Related Matters (22) A HAC must, within 3 months after the end of each financial year, deliver to the Minister a report on the operations of the HAC during that financial year.

Reporting required under the *Carers' Recognition Act 2005*

Not applicable

Public complaints

Number of public complaints reported

Complaint categories	Sub-categories	Example	Number of Complaints 2022-23
Professional behaviour	Staff attitude	Failure to demonstrate values such as empathy, respect, fairness, courtesy, extra mile; cultural competency	0
Professional behaviour	Staff competency	Failure to action service request; poorly informed decisions; incorrect or incomplete service provided	0
Professional behaviour	Staff knowledge	Lack of service specific knowledge; incomplete or out-of-date knowledge	0
Communication	Communication quality	Inadequate, delayed or absent communication with customer	0
Communication	Confidentiality	Customer's confidentiality or privacy not respected; information shared incorrectly	0
Service delivery	Systems/technology	System offline; inaccessible to customer; incorrect result/information provided; poor system design	0
Service delivery	Access to services	Service difficult to find; location poor; facilities/ environment poor standard; not accessible to customers with disabilities	0
Service delivery	Process	Processing error; incorrect process used; delay in processing application; process not customer responsive	0
Policy	Policy application	Incorrect policy interpretation; incorrect policy applied; conflicting policy advice given	0
Policy	Policy content	Policy content difficult to understand; policy unreasonable or disadvantages customer	0

Service quality	Information	Incorrect, incomplete, out dated or inadequate information; not fit for purpose	0
Service quality	Access to information	Information difficult to understand, hard to find or difficult to use; not plain English	0
Service quality	Timeliness	Lack of staff punctuality; excessive waiting times (outside of service standard); timelines not met	0
Service quality	Safety	Maintenance; personal or family safety; duty of care not shown; poor security service/premises; poor cleanliness	0
Service quality	Service responsiveness	Service design doesn't meet customer needs; poor service fit with customer expectations	0
No case to answer	No case to answer	Third party; customer misunderstanding; redirected to another agency; insufficient information to investigate	0
		Total	0

Additional Metrics	Total
Number of positive feedback comments	0
Number of negative feedback comments	0
Total number of feedback comments	0
% complaints resolved within policy timeframes	0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/c7c98552-dc6b-4d73-9273-db5ecd6011d3>

Service Improvements

Not Applicable

Compliance Statement

SA Medical Education and Training Health Advisory Council is compliant with Premier and Cabinet Circular 039 – complaint management in the South Australian public sector	Y
SA Medical Education and Training Health Advisory Council has communicated the content of PC 039 and the agency’s related complaints policies and procedures to employees.	Y

Appendix: Audited financial statements 2022-23

The SA MET Health Advisory Council is unincorporated and therefore does not provide a financial statement. An unaudited financial statement is provided to the Medical Board of Australia each financial year, specifically relating to the expenditure for the accreditation function provided by the Advisory Council.