



**Government
of South Australia**

South Australian Medical Education and Training Health Advisory Council 2023 - 24 Annual Report

South Australian Medical Education and Training Health Advisory
Council

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To:

Hon Chris Picton MP

Minister for Health and Wellbeing

This annual report will be presented to Parliament to meet the statutory reporting requirements of *(The Public Sector Act 2009 and the Health Care Act 2008)* and the requirements of Premier and Cabinet Circular *PC013 Annual Reporting*.

This report is verified to be accurate for the purposes of annual reporting to the Parliament of South Australia.

Submitted on behalf of the South Australian Medical Education and Training Health Advisory Council by:

Professor Kevin Forsyth

Presiding Member, SA MET Health Advisory Council

Date: 04/09/2024

Signature



From the Presiding Member, Professor Kevin Forsyth



It's been a busy year in prevocational medical education and training. I would like to commend the staff within SA MET for their dedication and expertise in all they do. At all times they operate with integrity and care, underpinned by a deep knowledge of this sector. They are committed to the twin themes of SA MET: supporting best practice in medical education and training, and accreditation of our training sites to ensure safety and excellence in training for our prevocational doctors. The extended team of DCTs and supervisors across our LHNs do a wonderful job, supported by administrators who understand the critical time these first two years are for medical graduates.

The new AMC prevocational training framework is now being implemented across our LHNs. This roll-out is proceeding smoothly. We have an AMC National Framework for Prevocational Medical Training Implementation Committee, Chaired by Professor Paul Worley, which is assisting in this implementation. Well done to our supervisors and DCTs for stepping up to the new requirements.

Our Advisory Council undertook mid-cycle strategic planning earlier this year. This process reaffirmed our strategic objectives, adding in the dimension of junior doctor wellbeing as an important strategic theme.

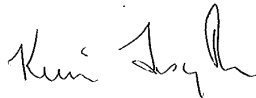
We have represented all SA Health medical staff in the review and development of Mandated training for SA Health. The EDMS group contributed most productively to this reform. A slimmed-down and evidence-based approach to mandated training is welcome.

During this past year we ran the inaugural prevocational medical education excellence awards, assisted by Hon Chris Picton MP. This event was a celebration of excellence in medical education and supervision by our Health staff. This was a tremendous evening—this year we are expanding the categories of award. This event demonstrates tangibly the value that SA Health and our Minister places on supporting our trainees through excellence in medical education and trainee support initiatives.

The annual Medical Training Survey data continues to be informative. This shows that our education programs across SA are working well and well received by the vast majority of trainees. Rates of bullying and harassment that our prevocational doctors experience continues to be of much concern. It is up to all of us to ensure a

safe workplace for all our health professionals. Instance of bullying behaviour should not be tolerated but handled through the HR processes in each LHN.

SA MET is working very closely with the national body, Confederation of Postgraduate Medical Education Councils (CPMEC). The Chair of CPMEC and the Executive Officer work within SA MET, so enhancing the integration and leadership we provide from South Australia.

A handwritten signature in black ink, appearing to read 'Kevin Forsyth'.

Professor Kevin Forsyth

Presiding Member

SA MET Health Advisory Council

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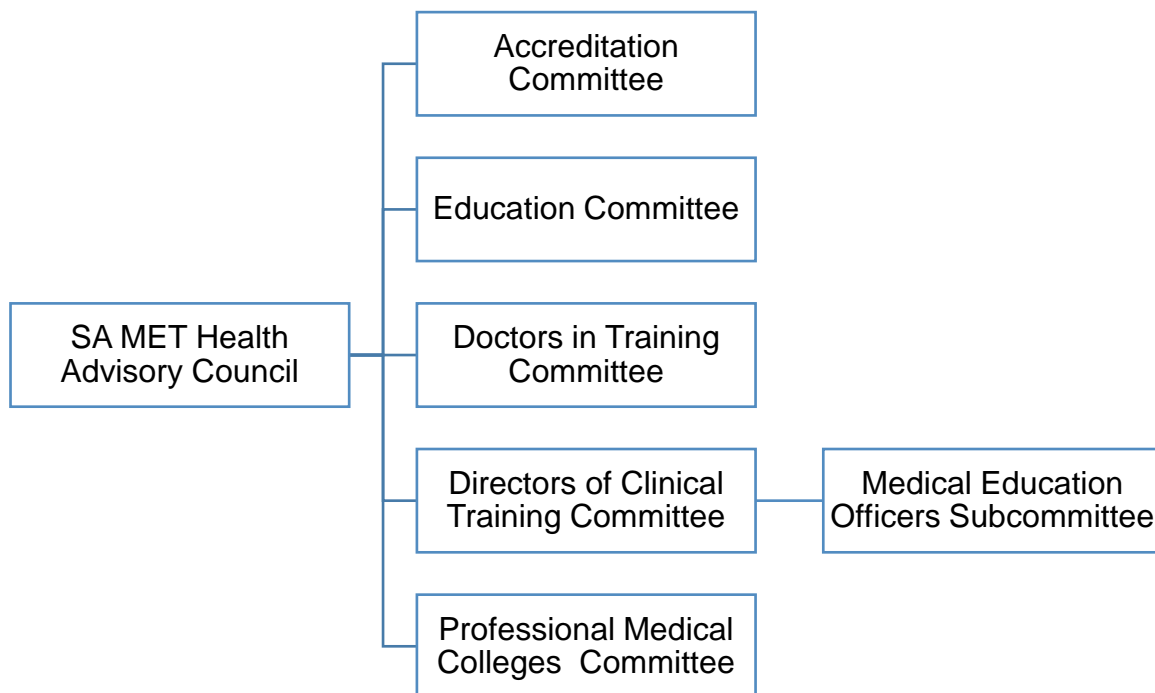
Overview: about the agency

Our strategic focus

Our Purpose	<p>The SA MET Health Advisory Council (the Advisory Council) works towards improving the quality of education, training and welfare for trainee medical officers and undertaking the accreditation and monitoring of postgraduate training posts in South Australia.</p> <p>The structure of the Advisory Council gives it integrating operational and advisory responsibilities for post-graduate medical training. It also provides the ability for the Advisory Council to represent all phases of postgraduate medical education including intern and subsequent prevocational and vocational training. The Advisory Council structure enables rapid and effective integration of on-going developments in education and training, at both local and national levels. In addition, the structure supports a range of objectives and targets from South Australia's Strategic Plan by moving South Australia's health reform agenda forward and being proactive about health workforce needs.</p> <p>The Advisory Council Rules are available: https://www.samet.org.au/committees-and-forums/sa-met-health-advisory-council/sa-met-health-advisory-council-functions/ </p>
Our Vision	<p>Enabling medical professionals to provide high quality patient care through integrated, coordinated and structured medical education and training.</p>
Our Values	<p>Advocacy, Collaboration, Compassion, Empowerment, Integrity, Recognition.</p>
Our functions, objectives and deliverables	<ul style="list-style-type: none"> • Provide leadership in postgraduate medical education and training in the State • Provide expert advice to the Minister, the Chief Executive and the Department on matters relating to postgraduate medical education and training, accreditation of medical training and issues surrounding the education and employment of international medical graduates • Identify, evaluate, monitor, promote medical education and training programs for Trainee Medical Officers (TMOs) and their supervisors, in conjunction with key stakeholders • Work with vocational training Colleges to achieve high quality vocational training

	<ul style="list-style-type: none"> • Promote and actively encourage innovation in postgraduate medical training • Undertake the accreditation and monitoring of TMO positions using national and jurisdictional standards with a focus on: <ul style="list-style-type: none"> ○ Accreditation and monitoring of positions for prevocational TMOs ○ Develop training standards and accreditation processes for prevocational TMOs ○ Providing collaborative assistance to specific training colleges in relation to the accreditation of vocational training positions. • Provide advice to the Department, after consulting with stakeholders, on the suitability of TMO positions in the State • Notify the SA Board of the Medical Board of Australia of the Advisory Council's recommendations in relation to accreditation of postgraduate year 1 training positions • Develop linkages and arrangements with accreditation agencies and education providers to: <ul style="list-style-type: none"> ○ Promote a continuum of learning ○ Foster sharing of expertise and information ○ Minimise any duplication of workload on health services that is associated with multiple accreditation agencies and processes • Establish, maintain and promote partnerships with relevant national and jurisdictional organisations • Contribute to a national core competency set for prevocational training and undertake research in relation to education and training pathways, assessment and the needs of international graduates <p>Receive feedback from TMOs about relevant safety and quality matters and advocate to health services about postgraduate training, health and welfare issues.</p>
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Our organisational structure



The Advisory Council has five committees and one subcommittee to assist with roles and function.

A list of current members is available at:

<https://www.samet.org.au/education-training/about/sa-met-health-advisory-council/membership-and-structure/>

Changes to the agency

During 2023-24 there were no changes to the agency's structure and objectives as a result of internal reviews or machinery of government changes.

Our Minister (s)



Hon Chris Picton MP is the Minister for Health and Wellbeing in South Australia. The Minister oversees health, wellbeing, mental health, ageing well, substance abuse and suicide prevention.

Our Executive team

Not applicable for the SA MET Health Advisory Council.

Legislation administered by the agency

Health Care Act 2008

Other related agencies (within the Minister's area/s of responsibility)

- Department for Health and Wellbeing
- Central Adelaide Local Health Network
- Northern Adelaide Local Health Network
- Southern Adelaide Local Health Network
- Women's and Children's Health Network
- Barossa Hills Fleurieu Local Health Network
- Eyre and Far North Local Health Network
- Flinders and Upper North Local Health Network
- Limestone Coast Local Health Network
- Riverland Mallee Coorong Local Health Network
- Yorke and Northern Local Health Network

The agency's performance

Performance at a glance

Not Applicable

Agency specific objectives and performance

Agency objectives	Indicators	Performance
Australian Medical Council (AMC) National Framework for Prevocational Medical Training.	In progress	<p>The AMC Framework Implementation Steering Committee (Steering Committee) was established in 2022, with the purpose of providing harmonisation and support to the LHNs on the implementation of the Australian Medical Council National Framework for Prevocational Medical Training Review from a Statewide perspective.</p> <p>The Steering Committee has actively engaged with the AMC to provide valuable advice on the development of the e-portfolio system and facilitating implementation for interns and PGY2 TMOs. The AMC Framework has been implemented for PGY1s (Interns) in 2024 and will be implemented for PGY2s in 2025.</p> <p>The SA MET Health Advisory Council is also collaborating with the Confederation of Postgraduate Medical Education Councils (CPMEC) to develop Nationally consistent resources and processes for the implementation of the AMC Framework.</p> <p>Feedback from the LHNs regarding the implementation for interns has been positive with no major concerns or issues raised through the Steering Committee.</p> <p>The National e-portfolio is in the development phase with initial testing being undertaken in July/August 2024. The SA MET Health Advisory Council will continue to consult with the AMC on the development of the e-portfolio and progress the implementation of the system in 2025.</p> <p>The SA MET website has a dedicated page on AMC Framework resources and</p>

		<p>information for LHNs, Term Supervisors and Trainees to access.</p> <p>https://www.samet.org.au/reports-and-resources/sa-met-prevocational-framework-support-resources/</p>
Implementation of the AMC Accreditation Standards	Complete	<p>The SA MET Accreditation Standards were mapped against the new AMC National Framework Accreditation Standards which have an increased focus on TMO Wellbeing, including Aboriginal and Torres Strait Islander consumers and TMOs.</p>
Term Supervisor Training	In progress	<p>The Prevocational Supervision Training Package has been developed by PMCV on behalf of the AMC.</p> <p>The SA MET Health Advisory Council collaborated with PMCV in the development of the training package, which has been distributed to LHNs to facilitate supervisor training in preparation for the implementation of the AMC Framework.</p> <p>The training package also includes positive cultural behaviours as part of the training.</p>
South Australian Prevocational Medical Excellence Awards	In progress	<p>The Inaugural South Australian Prevocational Medical Excellence Awards (the Awards) were successfully held at the InterContinental Hotel on the 22 September 2023.</p> <p>The Award categories have been expanded to include:</p> <ul style="list-style-type: none"> • Team Culture • Support and Debrief of Challenging Cases • Outstanding Support in Rural and Remote Environments • Interprofessional Medical Education and Training • Lifetime Achievement in Prevocational Medical Education <p>The Awards will also incorporate the SA nominees for the CPMEC Awards:</p> <ul style="list-style-type: none"> • Junior Doctor of the Year • Clinical Educator of the Year

Implementation of the Specialty Medical College Accreditation Oversight project.	Completed	<p>The Specialty Medical College Accreditation Oversight project was implemented in 2023 following the request from the CE SA Health and the Minister for Health and Wellbeing.</p> <p>This project has progressed to the establishment of an electronic database to assist LHNs and Specialty Medical Colleges monitor and update the database on Accreditation status.</p> <p>The SA MET Unit provides monthly reports to the Minister for Health and Wellbeing on LHNs Accreditation status.</p>
Accreditation Committee. Strategic evaluation	In progress.	<p>The SA MET Accreditation Committee has appointed a new independent chair that will enhance our strategic leadership approach and offers innovative perspective as we navigate the implementation of the AMC National Framework for Prevocational Training.</p> <p>The SA MET Accreditation Committee are in process of reviewing accreditation policies, guidelines and templates to support the transition to the AMC National Framework for Prevocational Medical Training.</p>
Accreditation Committee Working Group	In progress.	<p>In October 2022, the Accreditation Committee agreed to establish the SA MET Accreditation Committee Working Group to provide oversight to all aspects of the implementation of the AMC's National Framework for Prevocational Medical Training and support prevocational accreditation activities within the LHNs.</p> <p>The SA MET Accreditation Committee Working Group, through the Chair, will provide reports and progress to the SA MET Accreditation Committee and the SA MET Health Advisory Council.</p> <p>The SA MET Accreditation Committee Working Group will provide their expert knowledge, advice, leadership and guidance on the implementation of the AMCs National Standards and</p>

		<p>requirements for prevocational (PGY1 and PGY2) training programs and terms.</p> <p>The SA MET Accreditation Committee Working Group will lead the review and implementation of the prevocational accreditation activities, operational functions, policies and procedures to ensure compliance against the AMC National Framework for Prevocational Medical Training.</p>
Accreditation of Intern Training	Rated effective	<p>Accreditation processes are completed in required timelines and in line with policy and national requirements.</p> <p>https://www.samet.org.au/prevocational-accreditation/evaluation/</p>
Accreditation Committee Terms of Reference	Annual Basis	<p>The terms of reference have been reviewed and endorsed by the SA MET Health Advisory Council.</p> <p>https://www.samet.org.au/education-training/about/accreditation-committee/</p>

Corporate performance summary

Not applicable

Employment opportunity programs

Program name	Performance
Staff that support the Council participate in the Department for Health and Wellbeing employment opportunity programs and professional development.	The Department for Health and Wellbeing Annual Report on the SA Health Website highlights key programs available to staff. Refer to: http://www.sahealth.sa.gov.au

Agency performance management and development systems

Performance management and development system	Performance
Staff that support the Council participate in the Department for Health and Wellbeing performance management and development system.	The Department of Health and Wellbeing Annual Report on the SA Health Website highlights key programs available to staff. Refer to: www.sahealth.sa.gov.au

Work health, safety and return to work programs

Not applicable

Executive employment in the agency

Not applicable

Financial performance

Financial performance at a glance

The following is a brief summary of the overall financial position of the agency. The information is unaudited. Full audited financial statements for 2022-2023 are attached to this report.

Statement of Comprehensive Income	2023-24 Budget \$000s	2023-24 Actual \$000s	Variation \$000s	2022-23 Actual \$000s
Total Income	0	0	0	0
Total Expenses	0	0	0	0
Net Result	0	0	0	0
Total Comprehensive Result	0	0	0	0

Statement of Financial Position	2023-24 Budget \$000s	2023-24 Actual \$000s	Variation \$000s	2022-23 Actual \$000s
Current assets	0	0	0	0
Non-current assets	0	0	0	0
Total assets	0	0	0	0
Current liabilities	0	0	0	0
Non-current liabilities	0	0	0	0
Total liabilities	0	0	0	0
Net assets	0	0	0	0
Equity	0	0	0	0

Consultants disclosure

The following is a summary of external consultants that have been engaged by the agency, the nature of work undertaken, and the actual payments made for the work undertaken during the financial year.

Consultancies with a contract value below \$10,000 each

Consultancies	Purpose	\$ Actual payment
All consultancies below \$10,000 each - combined	Nil to report	0

Consultancies with a contract value above \$10,000 each

Consultancies	Purpose	\$ Actual payment
Nil to report	Nil to report	0
	Total	\$ 0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/c466984a-90f6-4564-bec4-f01a765e14db>

See also the [Consolidated Financial Report of the Department of Treasury and Finance](#) for total value of consultancy contracts across the South Australian Public Sector.

Contractors disclosure

The following is a summary of external contractors that have been engaged by the agency, the nature of work undertaken, and the actual payments made for work undertaken during the financial year.

Contractors with a contract value below \$10,000

Contractors	Purpose	\$ Actual payment
All contractors below \$10,000 each - combined	Nil to report	0

Contractors with a contract value above \$10,000 each

Contractors	Purpose	\$ Actual payment
Nil to report	Nil to report	0
	Total	\$ 0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/c7385c48-cf2a-4563-9509-f147688f70c3>

The details of South Australian Government-awarded contracts for goods, services, and works are displayed on the SA Tenders and Contracts website. [View the agency list of contracts](#).

The website also provides details of [across government contracts](#).

Other financial information

Not applicable

Other information

Not applicable.

Risk management**Risk and audit at a glance**

Not applicable

Fraud detected in the agency

Category/nature of fraud	Number of instances
Nil to report	

NB: Fraud reported includes actual and reasonably suspected incidents of fraud.

Strategies implemented to control and prevent fraud

All relevant South Australian Government policies and processes are strictly adhered to and monitored. All decisions are made by staff in line with their appropriate level of delegation, in particular relating to finance and human resources.

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/b7b0dca4-89c7-4185-acf0-bbcf109ee314>

Public interest disclosure

Number of occasions on which public interest information has been disclosed to a responsible officer of the agency under the *Public Interest Disclosure Act 2018*:

0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/38e2ab5f-2008-4912-a3d7-973fff4bc686>

Note: Disclosure of public interest information was previously reported under the *Whistleblowers Protection Act 1993* and repealed by the *Public Interest Disclosure Act 2018* on 1/7/2019.

Reporting required under any other act or regulation

Act or Regulation	Requirement
<i>Health Care Act 2008</i>	Part 4 – Health Advisory Councils Division 3 – Related Matters (22) A HAC must, within 3 months after the end of each financial year, deliver to the Minister a report on the operations of the HAC during that financial year.

Reporting required under the *Carers' Recognition Act 2005*

Not applicable

Public complaints

Number of public complaints reported

Complaint categories	Sub-categories	Example	Number of Complaints 2023-24
Professional behaviour	Staff attitude	Failure to demonstrate values such as empathy, respect, fairness, courtesy, extra mile; cultural competency	0
Professional behaviour	Staff competency	Failure to action service request; poorly informed decisions; incorrect or incomplete service provided	0
Professional behaviour	Staff knowledge	Lack of service specific knowledge; incomplete or out-of-date knowledge	0
Communication	Communication quality	Inadequate, delayed or absent communication with customer	0
Communication	Confidentiality	Customer's confidentiality or privacy not respected; information shared incorrectly	0
Service delivery	Systems/technology	System offline; inaccessible to customer; incorrect result/information provided; poor system design	0
Service delivery	Access to services	Service difficult to find; location poor; facilities/ environment poor standard; not accessible to customers with disabilities	0
Service delivery	Process	Processing error; incorrect process used; delay in processing application; process not customer responsive	0
Policy	Policy application	Incorrect policy interpretation; incorrect policy applied; conflicting policy advice given	0
Policy	Policy content	Policy content difficult to understand; policy unreasonable or disadvantages customer	0

Complaint categories	Sub-categories	Example	Number of Complaints 2023-24
Service quality	Information	Incorrect, incomplete, out-dated or inadequate information; not fit for purpose	0
Service quality	Access to information	Information difficult to understand, hard to find or difficult to use; not plain English	0
Service quality	Timeliness	Lack of staff punctuality; excessive waiting times (outside of service standard); timelines not met	0
Service quality	Safety	Maintenance; personal or family safety; duty of care not shown; poor security service/ premises; poor cleanliness	0
Service quality	Service responsiveness	Service design doesn't meet customer needs; poor service fit with customer expectations	0
No case to answer	No case to answer	Third party; customer misunderstanding; redirected to another agency; insufficient information to investigate	0
		Total	0

Additional Metrics	Total
Number of positive feedback comments	0
Number of negative feedback comments	0
Total number of feedback comments	0
% complaints resolved within policy timeframes	0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/4ea02c14-3bac-41c3-94b4-4297f568823d>

Service Improvements

Not applicable

Compliance Statement

SA Medical Education and Training Health Advisory Council is compliant with Premier and Cabinet Circular 039 – complaint management in the South Australian public sector	Y
SA Medical Education and Training Health Advisory Council has communicated the content of PC 039 and the agency's related complaints policies and procedures to employees.	Y

Appendix: Audited financial statements 2023-24

The SA MET Health Advisory Council is unincorporated and therefore does not provide a financial statement. An unaudited financial statement is provided to the Medical Board of Australia each financial year, specifically relating to the expenditure for the accreditation function provided by the Advisory Council.